



BRENTWOOD
SECONDARY COLLEGE



Brentwood Secondary College

Laptop Program

Information Booklet

2021/22

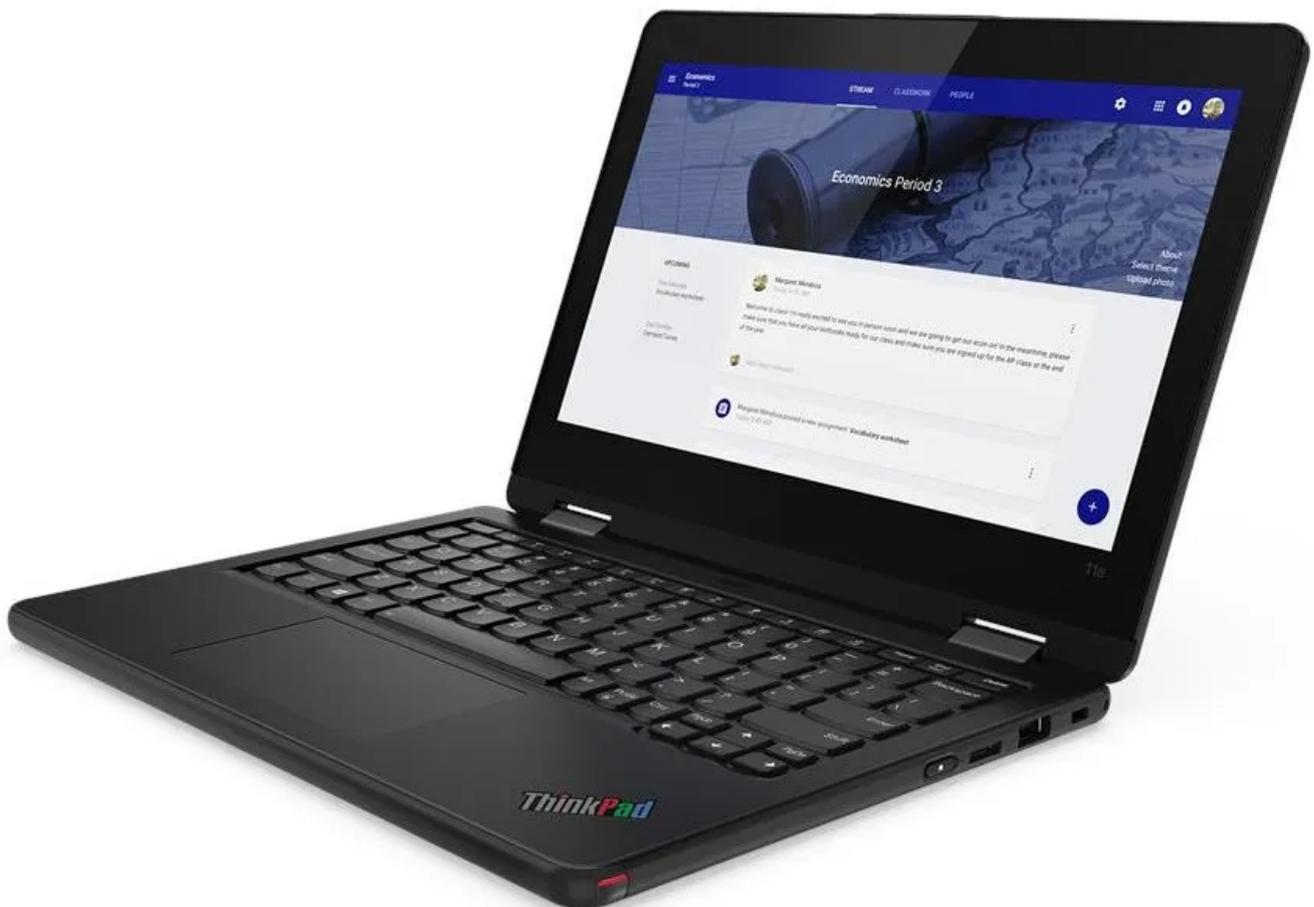


Brentwood Secondary College's laptop program enables improved access to learning technologies, online learning and a collaborative learning environment, specifically through the use of Office 365. We believe that giving students immediate access to technology in a one-to-one program will help engage them in the learning process in new and creative ways. This is an exciting opportunity for our students to become increasingly skilled at using technology to access and present information, to problem solve and to work collaboratively.

Edunet are providing a portal to purchase recommended devices. To see the available laptops to purchase, please visit the following site and enter the access code below for our portal:

<http://brentwoodsc.technologyportal.com.au>

Access Code: BSC2022



Devices:

All students should bring a Laptop that meets the following **minimum specifications**:

- Windows 10 – natively
- Intel M3 processor
- 11.6" 1366 x 768 resolution, **supporting multi-touch**
- 4GB DDR3 Memory
- ac/a/b/g/n Wireless
- 256GB SSD Hard Drive
- Up to 9 hours of battery life
- **Active Stylus**
- Keyboard (removable or attached)



Brentwood is partnering with Edunet again in 2021/22 to supply select models of laptops that we are recommending for students. The devices come with 3-year onsite warranty and have been chosen as they are a very robust and reliable device for students. **Laptops can be purchased outright or on a payment plan through Edunet who use Zip Money.**

Advantages of purchasing through Edunet

- On-site support software (laptop can be re-imaged if the machine fails to boot)
- Pre-loaded with Edustar software and a standard operating environment
- We handle hardware warranty and insurance calls (on-site support with short turnaround)
- Laptops can be purchased outright or on a payment plan organised through Edunet
- Charging stations will be available for the models of laptops purchased through Edunet. There will be no chargers for other models of laptops for students to use.

Things to consider if purchasing or supplying from another provider

- Students are responsible for installing some of the required software (See page 4)
- Students are responsible for troubleshooting their own device (we will only ensure the laptop can connect to our network). Our technicians will not look at hardware issues and students will be required to follow up their own warranty and insurance claims with the company they have purchased the device from.

IMPORTANT: MACBOOK Computers and any other devices that do not meet our requirements will **not** be added to our school network.

Software

Students will be supplied with an Office 365 account once they start at school. If they have purchased a device through Edunet, the Office suite of software will be pre-installed on their device. Otherwise, they will be able to download the Office suite free through their Office 365 account.



The Adobe software suite is also available to students to install on their computers. This will be made available to students to install if they require it.

Anti-virus software is built into Windows 10, therefore third party anti-virus software does not need to be purchased.

Any other software required will be made available on a local network drive at school for students to install when required. This will include free software or software covered under DET licencing.

Whenever possible, teachers at the school will look to incorporate web-based software into their lessons to minimise the dedicated software that needs to be installed on students laptops.



Student Responsibilities for their Laptop:

- Students will be responsible for the care and maintenance of their laptop. The College takes no responsibility for any damage or loss of a student's laptop. Parents are advised to investigate and consider an extended Laptop warranty for their device and to explore whether the Laptop is covered under their home insurance or whether further insurance options are available with accidental damage cover. All of the devices purchased through Edunet have been priced to include 3-year onsite warranty. Accidental damage insurance is also available for purchase with the devices from Edunet.
- Students are to ensure their laptop is fully charged prior to the start of each school day.
- The Laptop must be carried in a protective cover always and stored safely in their locked student locker when not in class use.
- The laptop should be in the student's school bag when travelling to and from school.
- Individual students are responsible for their own laptops and should ensure they take care of it at all times. Laptops should not be left unsecured where other students can gain access to them.
- Students must be respectful of other students' property and privacy at all times. They must not share usernames or passwords with anyone or interfere with another student's laptop.
- When using their laptops, students must at all times abide by the College [Digital Technologies Policy](#). Any breaches of this policy will incur disciplinary action.
- On days of sporting competition or excursions, students **must leave** their laptops at home unless specifically instructed by the teacher to bring their laptop.

Frequently Asked Questions:

Why have we selected a laptop as the 1 to 1 device option?

The laptop is particularly well suited to learning environments. It was chosen for the following benefits:

- Compact size, ease of transport and design means it can be used in almost any learning situation
- the long battery life will allow it to be used all day at school without recharging
- a device that could be a replacement for paper textbooks and alleviate the need for so many textbooks to be carried around in student bags.
- a common tool for each student that would meet most of their day to day technology needs and that would help engage students in learning 24/7
- a device that will be effective over the next 3-4 years and supports Windows 10
- the level of interactivity and highly diverse modes of use will support innovative learning opportunities not possible with other forms of ICT
- a device that will allow students to use Office 365 efficiently and effectively
- use of a stylus to annotate and create work

In essence, the laptop is the ideal device for anywhere anytime learning.

Why does my child need a laptop?

- Curriculum is being created and will be delivered using Microsoft OneNote. We are trying to offer a multisensory learning experience for students.
- OneNote is the digital workbook / portfolio for students.
- The majority of the learning resources are electronic (ebooks). Worksheets such as word documents can be completed and answered handwritten and stored online.

Am I able to use the Laptop that I already have?

Students can use Laptops they already have if they meet the minimum specifications:

- Windows 10 – natively
- Intel M3 processor
- 11.6" 1366 x 768 resolution, **supporting multi-touch**
- 4GB DDR3 Memory
- ac/a/b/g/n Wireless
- 256GB SSD Hard Drive
- Up to 9 hours of battery life
- **Active Stylus**
- Keyboard (removable or attached)

What ongoing support will the College provide?

The College provides technical support onsite to troubleshoot problems for students. If there is a fault with a student laptop purchased through Edunet, our technicians will log a warranty claim and technicians from Edunet will come to Brentwood and fix the issue quickly. For laptops that are not purchased through Edunet, students and parents will need to manage their own warranty and repair claim with whoever they purchased the device through. Our onsite technicians will not fix any hardware issues with any of the laptops. It is the students responsibility to maintain a backup of any data and software stored on their laptop. We advise students store their documents in the cloud eg. One Drive, which is provided as part of the agreement with Microsoft 365.

Will there be a warranty and what happens with insurance?

Most laptops come with a one-year limited warranty. This can be extended to three years by purchasing an extended warranty. The Department of Education and Brentwood Secondary College have no insurance to cover student laptops for loss, theft or non-warranty repairs. Parents are advised to check home insurance policies and consider covering the laptop for accidental damage and loss. The College accepts **no responsibility** for damage or loss and cannot enforce payment from another family if a laptop is accidentally damaged by another student.

What if I need service or my laptop repaired?

This will be dependent on where the laptop has been purchased. Laptops purchased through Edunet will be serviced/repared onsite at Brentwood Secondary College. For laptops purchased through another supplier, you will need to refer to the warranty details of that provider. Repairs undertaken by non-recommended repairers may void warranties.

What is the expected lifetime of the device?

A laptop is expected to function effectively for three to four years, depending on individual use and the extent to which it is looked after. Students should, therefore, be able to use their laptop from Year 7 through to Senior School.

What software will we have to buy and who pays for them?

Please see the software page in this Information Booklet. As the program further develops there may be software that needs to be purchased and if this is the case we will communicate with families about this. Our aim is to be using software that is freely available or supplied by the Department of Education as much as possible.

Can students put their own software on the Laptop?

Students may download other software suites onto their laptops as long as its use does not impact on the space available for educational resources and functionality.

Will students be using eBooks?

Wherever possible, we have booklisted digital textbooks. For some subjects students are still given the options of buying a digital textbook or the hardcopy version, however, we strongly recommend digital copies. Not only are digital textbooks lighter to transport, they also offer a rich, immersive experience unavailable in traditional textbooks. Digital textbooks will be a major advantage of the program and come with easy to follow download instructions when purchased from our bookshop, Link Education Supplies.

What additional purchases might we anticipate (e.g. accessories)?

All students are highly recommended to purchase a cover/case for the laptop. Warranty and insurance are also highly recommended as Brentwood and the Department of Education do not hold any financial responsibility or insurance that covers student damage or loss.

How does the laptop fit into the College's cyber safety policy?

The laptop will be covered by the College's **Digital Technologies Policy**, and it is expected that as good digital citizens, the students will use the laptop appropriately, not only while in class, but at other times as well. The College sees the development by the student of appropriate strategies for participating in the digital world as a key skill for the times in which we all live. This is an endeavour that complements the steps being taken by the child's parents to prepare them for the digital world.

Will the College be providing students with a place to store their files in the College?

Storage areas for school work will be available on the College network. However, it is the student's responsibility to regularly back up (utilising the cloud) from their laptop.¹ Student's also receive 1 Terabyte of online space through their Office 365 account.

Can students access 'Compass' – the student/parent portal and the internet using their laptops and will they be able to print documents at school?

Students will be able to access the internet and Compass via wireless connection on their laptops at school. The internet connection is filtered (at school only), logged and limited. Printing will be available from student laptops in the same fashion as all other computers in the College. The same charges will apply as for printing from a computer.

What will the College do about students accessing non-educational apps/websites or playing games at school?

The Brentwood Secondary College **Digital Technologies Policy** and the clear disciplinary consequences for inappropriate computer usage are already in place and apply to the use of laptops in the same way they apply to all technology usage in the College. Misuse of the laptop in class will be treated the same as any other inappropriate behaviour and normal classroom discipline rules will apply.

What controls will there be on internet access at school?

The school's internet connection includes appropriate content filtering. These filters will block access to inappropriate content while the device is used on the College network. Additionally, there are restrictions on the amount of data downloaded by students.

¹ Backup and file transfer will be a requirement to ensure adequate space is available if a Laptop with minimal space is purchased.

What are the limitations on personal use?

The student's family will own the laptop, and they are thus able to use the device for any personal uses that the family allows. These uses should not interfere with the use of the device at school. This would include ensuring adequate storage space is maintained, that no inappropriate material is put on the device and that the laptop will need to be fully charged for daily use in the classroom.

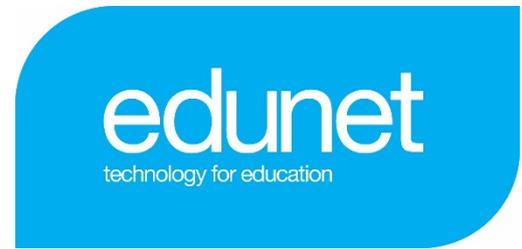
How will I control internet access at home?

It is expected that parents will continue to monitor the internet access of their children. Clear boundaries and expectations for student use at home needs to be set by parents. The College will not impose control structures on the use of the laptops when they are off campus. For more information regarding responsible use of technology at home please visit the CyberSmart website

<https://esafety.gov.au/education-resources/iparent>

Edunet Computer Services

26 Milgate Drive
Mornington, VIC, 3931



Dear Parent/Guardian,

Edunet are excited to be the preferred partner for the BYOD Portal at Brentwood Secondary College. Please find enclosed all information regarding the purchase of your son or daughter's device.

The online ordering portal is accessible via <http://brentwoodsc.technologyportal.com.au>. The Access Code you will need to access the portal is **BSC2022**

If you'd like to better understand the service Edunet provides, please view the video by typing this YouTube link into your web address bar: [ednt.link/BYODVideo](https://www.youtube.com/watch?v=ednt.link/BYODVideo)

Delays Expected:

Please be advised that due to the global constraints on manufacturing and logistics we are expecting large delays on orders. Because of this we will only be able to guarantee a pre-Christmas or Day 1, Term 1 2022 delivery for a select range of devices.

When you check the portal and a device is out of stock, please review the devices ETA before ordering to know when delivery may occur. ETA's are estimated and subject to change due to delays from manufacturing. Unfortunately when stock runs out we will face delays.

Date:	Order Cut Off Date:
Pre Christmas:	2 nd of December
Day 1, Term 1	6 th of January

***Only for stock listed on the portal as available. If a device is out of stock with an ETA listed we can't promise a Christmas or Day 1, Term 1 delivery.**

ETA's are subject to change if there is a constraint on parts with the manufacturer or global constraints. Orders have to be paid in full or financing approved before we can process.

If you have any questions about the device or the ordering process, please contact us on **1300 338 638** or email portal@edunet.com.au .

Kindest Regards,

A handwritten signature in blue ink, appearing to read "Matthew Gordon", is positioned above the printed name and title.

Matthew Gordon
Managing Director

Why Edunet?



View our informational Video by typing this link into your web address bar:
ednt.link/BYODVideo

Education Specialists:

Edunet is proud to be an Authorized DET Supplier for Government Schools and also a trusted advisor for many Catholic/Private & Independent K-12 schools. With over 18 years' experience in both IT and Education, our strength is in our quality of service and our mission is to maintain long term relationships that benefit both school and community.

Education Devices & Prices:

Edunet are Authorized Education Suppliers for key Device manufacturers. Because of this, we are able to provide the lowest Education pricing on a range of laptops that aren't available in the retail stores!

Access to School IT Support:

By purchasing through the school's Edunet portal, it provides your School's IT Team the visibility to assist with any warranty/insurance faults. If the device can't be fixed by the School Tech, they will reach out to Edunet and we'll come onsite to the school and repair the device.

Speak to your school for clarification, but if you bring a device from a retail store or from home the school will only be able to provide limited support. This is because the warranty and insurance support is managed by the retailer you purchased the device from.

Onsite Warranty Support:

As an Authorized Warranty Service provider, Edunet are able to provide onsite repairs under the genuine manufacturer's warranty with genuine manufacturer's parts.

By purchasing the Onsite Warranty through Edunet, you will be able to call on us to repair your student's device at the school, or at your home if it's during school holidays!

If you purchase a device through a retail store, it likely means repairs are done at their repair depot, which means you'll need to hand the device over to them for an unknown amount of time.

Education Insurance:

Through iBroker Insurance, Edunet is also able to repair your son or daughter's device onsite at the school or at your home. Further information on iBroker is provided below in this information pack.

12 Months Interest Free:

Through ZipMoney you will be given the option to pay off the purchase with 12 months' interest free financing. Further information on ZipMoney is provided below in this information pack.

Lenovo ThinkPad 11e Yoga 6th Gen



Specifications

- 20SES06400
- 11.6" HD (1366 x 768) IPS Display, Multitouch Screen
- Intel® HD Graphics 615
- Garaged Active Pen
- Intel® m3-8100Y Processor
- 8GB DDR3 1866 onboard
- 256GB PCIe SSD
- Windows 10 Pro Academic
- 1 Year Depot Warranty
- Bluetooth, User & World Facing Camera, Intel® Dual Band Wireless-AC 9260 (2x2, 802.11ac/a/b/g/n), 3cell 42Wh

\$832.76 inc GST

Accessories – See Compulsory Items in Red

Targus 11"-12" Contego Armoured Slip Case	\$43.32
Targus 11-12" Tanc Case	\$64.41
Targus Rugged Slipcase 11-12"	\$25.96
Lenovo 3 Year ADI with \$100 Excess	\$109.73
Lenovo 3 Year ADP+T (Accidental Damage + Theft)	\$160.41
Device Imaging	\$13.20
Lenovo 3 Year Onsite Warranty Upgrade	\$113.19
Lenovo 3 Year Sealed Battery Addon	\$35.81
eduSkin	\$16.50
BluPeak Laptop USB-C Power Bank	\$82.50

Minimum Cost \$1,018.05 inc GST

Or

Approximately \$22.62 weekly with ZipMoney.

(Minimum package cost includes device, any compulsory items selected by the school (in red) and \$6.60 admin fee)

Pricing subject to change.

Lenovo ThinkPad L13 Yoga Gen 2



Specifications

- 20VLS0NK00 (Silver)
- Windows 10 Pro Academic
- 13.3" FHD Multi Touch Screen
- Intel Core i5-1135G7 Processor (6M Cache, up to 4.20 GHz)
- Intel Iris Xe Graphics
- 8GB DDR4 2400Mz SODIMM
- 256GB m.2 NVMe SSD
- 3 Year Depot Warranty
- Integrated 720p HD Camera + World Facing Camera
- Intel Wi-Fi 6 AX201 (2x2, 802.11ax) + Bluetooth, ThinkPad Pen Pro, ThinkPad Battery 3 cell Li-Polymer (45Whr), 45W 3pin USB-C

\$1,175.79 inc GST

Accessories – See Compulsory Items in Red

Targus 13.3" Contego Armoured Slip Case	\$46.64
Targus 13.3" TANC Case	\$76.12
Targus Rugged Slipcase 13-14"	\$31.14
Lenovo 3 Year ADI with \$100 Excess	\$109.73
Lenovo 3 Year ADP+T (Accidental Damage + Theft)	\$160.41
Device Imaging	\$13.20
Lenovo 3 Year Onsite Warranty Upgrade	\$28.88
Lenovo 3 Year Sealed Battery Addon	\$35.81
eduSkin	\$16.50
BluPeak Laptop USB-C Power Bank	\$82.50

Minimum Cost \$1,276.77 inc GST

Or

Approximately \$27.6 weekly with ZipMoney.

(Minimum package cost includes device, any compulsory items selected by the school (in red) and \$6.60 admin fee)

Pricing subject to change.

Lenovo ThinkPad L13 Yoga Gen 2



Specifications

- 13.3" FHD (1920 x 1080, 300 nits) IPS, touch
- Silver
- 360 Degree Hinge for Tablet Mode
- Intel 11th Gen Core i7-1165G7 Processor
- 8GB DDR4 2400 Mhz RAM
- 256GB NVMe M.2 SSD
- 720p HD Camera + World Facing Camera
- Garaged Active Pen
- Integrated Intel Iris Xe Graphics
- Intel Dual Band Wireless-AC 9560 (2x2, 802.11ac) + Bluetooth 5.0
- Windows 10 Pro
- 3 Year Depot Warranty

\$1,509.59 inc GST

Accessories – See Compulsory Items in Red

Targus 13.3" Contego Armoured Slip Case	\$46.64
Targus 13.3" TANC Case	\$76.12
Targus Rugged Slipcase 13-14"	\$31.14
Lenovo 3 Year ADI with \$100 Excess	\$109.73
Lenovo 3 Year ADP+T (Accidental Damage + Theft)	\$160.41
Device Imaging	\$13.20
Lenovo 3 Year Onsite Warranty Upgrade	\$28.88
Lenovo 3 Year Sealed Battery Addon	\$35.81
eduSkin	\$16.50
BluPeak Laptop USB-C Power Bank	\$82.50

Minimum Cost \$1,610.57 inc GST

Or

Approximately \$34.02 weekly with ZipMoney.

(Minimum package cost includes device, any compulsory items selected by the school (in red) and \$6.60 admin fee)

Pricing subject to change.

FAQs – Page 1

Where is my order delivered?

- The device will be delivered to your school for them to setup. The school will be in contact with you to collect once the device is ready.

Which device should I choose?

This will largely depend on the subjects your student is doing, always seek advice from the school if you're unsure. As a general rule most of your student's work will be web browsing and word documentation, which doesn't require a powerful/expensive device. It's only when the student is doing media / art / graphics subjects that you may need to consider a device with a better Processor or more RAM.

If your student isn't doing art or graphical subjects we always recommend looking at the cheaper/more durable Education specific models!

If I choose Zip finance, when do the repayments start?

Your once off account setup fee of \$99 will be taken out immediately (if you haven't got an account already). Your repayments won't begin until the device has been delivered by Edunet.

Can I hand this device down to a younger sibling?

Absolutely! All warranty/insurance purchased follows the device, regardless of who's using it.

Can we get a discount for a purchase of more than one?

We don't require parents to buy multiple devices to take advantage of a bulk discount. Edunet negotiates with the brands of the devices to get a bulk discounted price for Education. The price you get for one device already has a bulk buy discount applied because Edunet supplies to hundreds of schools across the state.

What is the difference between warranty and insurance?

Warranty covers manufacturer's faults, whereas Insurance covers accidental damage caused by your student. For example dropping the device and breaking the screen, or liquid damage would be covered by Insurance. We recommend reading the PDS on our website on the insurance for more details.

FAQs – Page 2

Can I purchase spare chargers or other accessories?

Yes. Additional chargers or replacement pens/bags can be purchased via our accessories portal below:

Website: accessories.edunet.com.au

Can we do split payments?

Yes you can, but Edunet cannot process your order until full payment has been received. Please ensure the order's confirmation number is put in the payment description when payment is processed otherwise we will not know which order to put the money against.

Can we order with Zip over the phone?

We cannot help with processing an order over the phone if you want to use Zip financing. This is because Zip requires your personal banking information.

What happens if I'm declined by Zip?

First step is to get in contact with Zip directly. They may just require some additional information to then approve your order. If you have been declined it's best to speak with your school around what options they may have available to you.

Zip's Number: 02 8294 2345 (9am – 6pm Monday – Saturday)

What are the compulsory / mandatory items?

The school may want you to purchase particular options to ensure the device is protected. Common mandatory selections is a 3 year onsite warranty. Edunet cannot remove these mandatory items without written approval by your school.

What happens if my device stops working?

First step is to take it to the school in case it's something software related they can fix immediately. If they can't fix it they'll lodge a service job with Edunet's Repair team and we'll be in touch to organise a repair.

Should you have anymore questions or concerns please do not hesitate to contact Edunet:

1300 338 638

portal@edunet.com.au

Lenovo Services **Lenovo ADP & ADP+T Insurance.**

Lenovo Accidental Damage Protection (ADP) will cover the policy holder in the case of Accidental Damage (drops, spills, physical damage occurring due to an accident).

The ADP+T Option will also provide 1 claim of Theft. Check the PDS for guidance.

Why Lenovo ADP?

- Experience – Lenovo ADP is backed by Lenovo globally for exclusive access to genuine Parts
- Flexibility – Fast parts supply for quick repairs by Edunet’s qualified engineers
- Small \$100 Excess – Lenovo ADP offers affordable excess per claim
- Easy Claims Service - All claims are managed by Edunet on your behalf!
- 3 Year Warranty must be purchased for insurance to be valid.

How Many Claims can I make?

- One (1) Accidental Damage claim per year, up to a Maximum Value of the purchase price of your device over the life of the policy.
- Only for the ADP+T option - One (1) Theft Claim for the life of the Policy (must have Police report). Theft is valid when there is evidence of violent/forcible entry in secured home, school locker or locked vehicle.

What Is NOT Covered?

- Loss – Leaving a laptop behind, or theft from an UNLOCKED building, vehicle or open air space.
- Theft without violent/forcible entry – this policy will not cover Theft (even with police report), with no signs of violent/forcible entry
- Accessories - Accidental Damage and Theft Protection does not cover any software. The Policy does not cover externally-attached devices, components, cases, television monitor, wall mounts or wiring classified as ‘accessories’ or ‘consumables’.
- Theft while at School is not covered unless - the product is stolen from a Secured Locker whilst the User is in attendance, with clear signs of Violent and Forcible Entry.

****Policy Coverage:** Lenovo’s liability under this Policy is excluded in certain circumstances and Lenovo will not be liable for any claim if there is Fraud or Non-Disclosure.

**** Please refer to Product PDS** for full terms and conditions on coverage, exclusions and claim conditions. http://edunet.com.au/Content/pdf/LenovoANZEducationInsuranceTheftProductDisclosureStatement_NOV2016.pdf

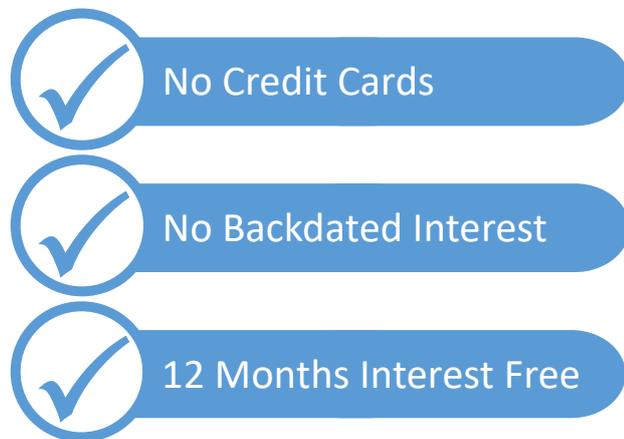
Upfront Payment

Edunet provides two options for upfront payment through the portal.

The first option is to pay by any VISA or Mastercard. Note that all card payments incur a 1.5% surcharge that's passed on from the bank.

The second option is to direct deposit the full amount into our bank account. There is no charge for doing this. Parents can make the transfer via their online banking or go directly to their Bank branch and deposit there.

Payment Plan



What are the costs?

- Once off account set up fee if you don't already have a Zip account. This starts at \$25 for an order up to \$2,000, \$45 for \$3,000 and \$99 up to \$5,000.
- \$6.00 monthly account fee (only while there is a balance left)
- Standard credit card interest ONLY on residual amount after 12 months.

You won't be charged extra for paying the loan off before the 12-month period, and more importantly parents incur no additional charge for selecting zip instead paying by Credit Card or Bank transfer.