

November 08, 2021

Brentwood Secondary College  
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Glen Waverley, Victoria 3150

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Dear Parents/Guardians

As you know, Brentwood Secondary College is an outstanding school and one of the leading public schools in the North Eastern Region. As the School Council President, I share your pride in our school.

Brentwood is sought after by families within and beyond our local area. This is as a result of providing not only high-class learning opportunities in the classroom but outstanding experiences in the arts, sport, leadership, music and a large number of extra-curricular opportunities. Supporting this is a well resourced Wellbeing Team and Library.

Our aim is to continually improve our school to ensure Brentwood is the best learning environment for all of our students. To achieve this, it takes support from everyone in our community.

The Department of Education and Training (DET), provide Brentwood with funding for tuition and the everyday running of the school. However, it is your contributions that have ensured the school is able to provide the high-quality holistic learning environment that gives our students the best opportunity to fulfill their potential as learners and people. This enables our students to be well prepared for their next steps after Year 12.

Parent contributions ensure that the following programs and resources are able to be maintained by the College:

- Our comprehensive Wellbeing Team which is resourced beyond other local schools. It includes three non-teaching staff and a College Chaplain which the school funds. This team provides support to all students, staff and parents in our community.
- State of the art ICT infrastructure to support student learning. The school has its own dedicated internet and filtering software in addition to what the Department of Education and Training provides to ensure students are able to access their learning programs anytime, anywhere. This has been critical to the success of our learning program in the past two years.
- Extra support staff to supervise and provide First Aid, gardening, facilities management and ICT support to ensure the best possible services and learning environment can be maintained.
- A welcoming and friendly library with three non-teaching staff who support teachers and students by providing a quiet study space and support with accessing valuable learning resources.
- Sporting, Performing Arts, Music and other resources that support both the curriculum and co-curricular programs.
- School musical and performing arts productions. These programs are award-winning and highly respected in the local and wider community.
- The delivery of our large sports program that continues to achieve outstanding results and provides our students with a wide range of opportunities.

In the past, these contributions have also enabled the school to invest in the Thinking, Learning and Creativity (TLC) Centre at Year 7, construct a new College Gymnasium, Upgrade the Science Learning Area and northern courtyard and other capital works projects at the school. We are currently constructing a new Wellbeing Centre and relocating the House Hub to the centre of the school. In 2022 we will be constructing new outdoor learning spaces adjacent to our new \$4.6 million dollar Senior Learning Centre, in K-Block and next to the old Senior Learning Centre Building. These spaces will have new locker bays, outdoor furniture and gardens to improve the school environment for our students. We will also be upgrading the school library space to provide more contemporary learning spaces for students.

As you can see, your generous support is critical to the success of our school. The school council is a professional governing body of the school, made up of parents, students and staff. As a council, we oversee the diligent allocation of all school resources and I can assure you that all resources are utilised to enhance the learning opportunities for our students.

Please read the attached information regarding parent contributions for 2022 and I thank you for your support in helping make our school the best possible learning environment for our children.

Yours sincerely

A handwritten signature in black ink, appearing to read 'S. Koutsikos', with a long horizontal flourish extending to the right.

Ms. Stella Koutsikos  
School Council President

Brentwood Secondary College		Annual Amount per STUDENT
<b>CURRICULUM CONTRIBUTIONS – Year 8 2022</b>		
<ul style="list-style-type: none"> <li>• Student ID Card and Myki Concession Card</li> <li>• Student Planner</li> <li>• Year 8 Food Tech consumables</li> <li>• Classroom consumables, materials &amp; equipment including Science &amp; Art</li> <li>• Printing and photocopying of worksheets and learning materials</li> <li>• Languages program resources</li> <li>• Student Printing Allocation</li> <li>• Aspire/Mentor Group program, presenters, booklets, resources</li> <li>• Cyber Safety program</li> <li>• IT resources, support and device configuration</li> <li>• Digital Learning including Grok, Padlet, Pear Deck, Kahoot, Quizlet, Library subscriptions, Mathspace, Edapt, Learning Tasks, Chronicle, Newsbank</li> <li>• Whole school events (athletics and swimming carnivals, presentation night and awards)</li> </ul>		\$490
<b>OTHER CONTRIBUTIONS</b>		
<ul style="list-style-type: none"> <li>• Student wellbeing &amp; First Aid</li> <li>• School Sports Victoria Membership</li> </ul>		\$65 \$10
<b>TAX DEDUCTIBLE CONTRIBUTIONS</b>		
Building Fund		\$250
Library Fund		\$250

ITEM	Item Amount	Number of students in your family	Annual Amount per FAMILY
Curriculum Contributions	\$450		\$
Other Contributions	\$75		\$
Tax Deductible Contributions	\$500		\$
<b>TOTAL FAMILY CONTRIBUTION</b>			\$

### **Curriculum Contributions**

Items and activities that students use, or participate in, to access the Curriculum.

### **Other Contributions and Tax Deductible Contributions**

Non-Curriculum items and activities to support the daily operation and objectives of Brentwood Secondary College

### **Educational items for students to own**

The College recommends you purchase the following items from third party suppliers for your child to individually own and use.

Laptop

Booklisted items

School Photos

Uniform

See Compass dashboard (2 person (community) icon under school documentation) for information.

### **Extra-Curricular Items and Activities**

Brentwood Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount
School magazine/ yearbook	Via Compass
Optional Year 8 school camp	Via Compass
Optional Year 8 Interschool Sports program (that students try out for)	Via Compass
Optional Year 8 private music lessons / instrument hire	Via Compass
Other optional Year 8 excursions to be scheduled	Via Compass
College production participation	Via Compass

### **Payment methods**

Credit Card via Compass (Payment Plan available)

BPay

Cash at General office

### **Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Please see our refund policy on the College website [brentwood.vic.edu.au](http://brentwood.vic.edu.au)

### **Financial Support for Families**

Brentwood Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Second hand suppliers – [www.sustainableschoolshop.com.au](http://www.sustainableschoolshop.com.au)
- State Schools Relief – Uniform and textbooks
- Brentwood Wellbeing Program financial support
- Community Service groups – St Vincent De Paul and Salvation Army

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Robyn Geshev – Business Manager

Ph: 03 8545-0300 | Email: [brentwood.sc@education.vic.gov.au](mailto:brentwood.sc@education.vic.gov.au)



**BRENTWOOD**  
SECONDARY COLLEGE

November 08, 2021

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Brentwood Secondary College is looking forward to another great year of teaching and learning and would like to advise you of the voluntary financial contributions schedule for 2022.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support. This has made a huge difference to our school and the programs we can offer.

Within our school, your support in 2021 allowed us to:

- Offer a wide range of subjects and special curriculum experiences for our students across all year levels
- Engage in the very best professional learning on teaching practices and student learning
- Supplement and replenish facilities, equipment and resources
- Refurbishment of school grounds, with particular focus on the courtyard area outside the canteen

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

John Ballagh  
Principal

Stella Koutsikos  
School Council President

# PARENT PAYMENTS POLICY OVERVIEW



## FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



## PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



## FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



## SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.