



### Help for non-English speakers

If you need help to understand the information in this policy, please contact the school.

### Purpose:

The purpose of the Student Dress Code is to outline Brentwood Secondary College's requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes.

This dress code has been developed by Brentwood Secondary College's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

The purpose of this policy is to explain the student uniform requirements for students at Brentwood Secondary College.

### Scope:

Students are expected to comply with this Student Dress Code while traveling to and from school, during school hours and when attending school activities.

This policy applies to all students, parents and carers in our community.

### Policy:

Brentwood Secondary College is proud of our students and school community. The student uniform is one way in which we are all able to show our pride and belonging to Brentwood and promote cohesion and good order. The uniform also reflects the school's strong values and expectations of learning and community.

### The student uniform:

- Promotes a sense of identity and pride.
- Promotes cohesion and good order in the school.
- Allows all students to feel equal.
- Prevents bullying and competition on the basis of clothing.
- Ensures students' appearance reflects the expectations of the Brentwood school community.
- Enhances the profile and identity of Brentwood and its students within the wider community.
- Strengthens the spirit of community within Brentwood.

- Enhances individual student safety and group security.
- Ensures all students are dressed safely and appropriately for school activities.
- Encourages students to develop pride in their appearance.
- Prepares students for the expectations of workplaces.
- Encourages students to present themselves appropriately for a particular role.

#### Uniform Rules & Expectations:

1. Parents and/or carers should ensure their child/children have the required uniform items for their course of study and that it is clean and in good repair.
2. Students must wear the correct uniform both at school, to and from school and on excursions. It is expected that students are in full uniform each day. This may require some planning for repairs, cleaning and changing seasons.
3. Staff are responsible for monitoring student compliance with the uniform policy by checking students daily and reporting any uniform breaches to the relevant House Leader.
4. If there are extraordinary short-term circumstances where a student needs to be out of uniform, a note from a parent/carer is required. If this is in relation to a medical issue, a letter from a doctor will be required.
5. If there is a family issue preventing students from obtaining correct uniform, students and/or parents/carers should contact the Director of Student Wellbeing or appropriate House Leader for assistance.
6. As of 2019 all school uniform items must have the current College logo. Old style polo shirts and green skirts/kilts will no longer be a part of the College uniform.
7. Any student who does not comply with the School Uniform Policy will be subject to graduated consequences as set by the College.

#### Uniform Requirements:

The following table is the definitive guide on wearing the Brentwood Secondary College uniform. **Students may not make any variations to the rules below.**

Uniform Item	Rules:
Dress	College Dress <ul style="list-style-type: none"> <li>• Must be worn no higher than 5-8cm above the knee</li> <li>• Must be worn with plain white socks only that are visible above the ankle</li> </ul>
Jacket	<ul style="list-style-type: none"> <li>• College Blazer</li> </ul> Or <ul style="list-style-type: none"> <li>• College Jacket with College logo</li> </ul>
Jumper	School Jumper with College logo <ul style="list-style-type: none"> <li>• Mallard Green – Years 7-9</li> <li>• Maroon – Years 10-12</li> </ul>
Scarf	Plain black scarf or Brentwood Scarf from uniform supplier only
Shirt	White Brentwood shirt with College logo (either long or short sleeved) <ul style="list-style-type: none"> <li>• Plain white T-shirts and singlets may be worn under the Brentwood shirt and must be tucked in</li> <li>• Plain white long sleeve T-shirts may be worn under a long sleeve white Brentwood shirt and must be tucked in</li> </ul>
Shoes	<ul style="list-style-type: none"> <li>• Black leather lace-up school shoes with a heel (maximum of 3cm high) and black shoelaces</li> </ul>

	<p>OR</p> <ul style="list-style-type: none"> <li>Black T-bar with buckle and heel (maximum of 3cm high). <b>Must be worn with buckles done up</b></li> </ul> <p>All shoes must be able to be polished</p>
Shorts	<p>College grey school shorts from the range provided by the uniform supplier</p> <ul style="list-style-type: none"> <li>Must be worn with plain white socks only that are visible above the ankle</li> <li>Must be worn no higher than 5-8cm above the knee</li> </ul>
Skirt & Tights	<p>Navy Brentwood Box Pleat Skirt</p> <ul style="list-style-type: none"> <li>Must be worn no higher than 5-8cm above the knee</li> <li>Must be worn with white Brentwood shirt (either long or short sleeve) with College logo</li> <li>If wearing tights, they can only be <b>black opaque tights</b></li> <li>If tights are not being worn, students must wear plain white socks that are visible above the ankle</li> </ul>
Sport/PE Uniform	<p>The PE/Sport Uniform is:</p> <ul style="list-style-type: none"> <li>Navy shorts with College logo and reflective strip</li> <li>Navy track pants with College logo</li> <li>Navy mesh polo shirt with College logo (New students starting from 2021 onwards must wear their House specific polo shirt)</li> <li>Navy College baseball cap with College logo</li> <li>College Jacket with College logo</li> <li>College Rugby jumper</li> <li>Plain white socks only (clearly above the ankle)</li> </ul> <p><b>Year 7 - 9 Students:</b></p> <ul style="list-style-type: none"> <li>May wear their full PE uniform for the entire day on which they have Physical Education. Students cannot combine their official school uniform with their PE uniform.</li> </ul> <p><b>Year 10-12 Students:</b></p> <ul style="list-style-type: none"> <li>May wear their PE uniform in transit to school if Sport or PE is scheduled either before school or period 1 OR in transit home if Sport or PE is after school or in their final period of the day.</li> <li>Official school uniform must be worn at all other times. Therefore, all Years 10 - 12 PE and Sport students will be required to get changed either before or after their scheduled PE/Sport class to ensure they are always in the correct uniform.</li> <li>Students can only wear the full PE uniform items together – they <b>cannot</b> wear a blend of the official school uniform and Sport/PE Uniform.</li> <li>Unless notified by the supervising teacher, the official Sport and PE uniform must be worn to <b>all</b> interschool sporting events unless an official team uniform is provided.</li> </ul>
Tie	Optional, but must be worn with top shirt button done up and around the neck only.
Trousers	<p>College grey tailored trousers with the school logo from the range specified in the school uniform catalogue.</p> <ul style="list-style-type: none"> <li>Must be worn with plain black socks only that are visible above the ankle</li> </ul>

## **Hair, Jewellery, Make Up & Accessories**

### Facial Hair

- Should be kept neat in appearance and well groomed

### Hair:

- Should be tidily groomed and be natural in colour (i.e. students may change their hair colour within natural hair colour tones)

### Hats:

- Students may only wear the navy blue Brentwood baseball cap or slouch hat as provided by the uniform supplier
- Students may only wear a plain black beanie or the Brentwood beanie from uniform supplier.
- Caps and beanies to be worn outside only

### Headbands:

- Must be either, maroon, navy blue, white or black

### Headscarf or headwear for religious beliefs:

- Headwear should be black or white. If this is not appropriate, students and their parents should contact the student's relevant House Leader to make suitable arrangements

### Tattoos:

- Should not be visible at any time

### Jewellery

- Students may only wear a watch on their wrist

### Make Up:

- Should be minimal and not easily visible

### Nails

- Students may wear clear nail polish only
- Students are not allowed to wear fake nails

### Piercings

- Students may wear stud or sleeper style earrings only. Studs should be as discreet as possible and sleepers are not to exceed 1cm in diameter
- Students may have a maximum of 1 stud facial piercing. Studs should be clear or as discreet as possible (i.e. 2-3mm maximum in width and not easily visible)
- Where necessary students will be asked to remove piercings or tape them if their teacher considers them to be a safety concern in the classroom or during sport

### School Bags:

- Students must use a Brentwood School bag as sold by the uniform supplier.

## **Casual Dress Day Guidelines:**

Occasionally the school will allow students to wear casual clothes to school. On these occasions students must adhere to the following guidelines:

1. No singlet tops
2. No thongs or open shoes
3. Clothing should be appropriate for a school setting (i.e. no inappropriate logos, words or pictures)
4. Footwear and clothes should not inhibit student participation in their scheduled program on the day (i.e. Physical Education classes)

### **Uniform Exemptions:**

#### ***Short – Term Exemption Approvals (1-3 days) and Uniform Pass Process:***

Students and parents are expected to make all reasonable efforts to ensure students have the correct uniform at all times. Should a student be unable to wear the correct uniform on a day, they must

- Wear a substitute item that most closely resembles the Brentwood uniform as possible.
- Bring a signed note from their parents requesting a daily uniform exemption and show their relevant House Leader before 8.45am.
- If possible, the House Leader may lend the student Brentwood uniform item to wear for the day (i.e. Jacket or Jumper).
- If appropriate, the student will be issued with a Uniform Pass for up to 3 days. The student must carry this uniform pass with them at all times.

#### ***Long Term Uniform Exemptions (more than 3 days):***

In rare and exceptional circumstances parents or carers may apply for an exemption from the School Uniform Policy in writing directly to the School Principal should an aspect of the policy:

- prevent their child from being able to attend school or participate in school activities on the same terms as other students because of the personal characteristics referred to in Human Rights and Anti-Discrimination Requirements.
- offend a religious belief held by the student, parents or carers.
- prevent their child from complying with a requirement of their religious, ethnic or cultural background  
Or
- the student has a particular disability or health condition that requires a departure from the dress code the student or the parents or carers can demonstrate particular economic hardship that prevents them from complying with the dress code.

To enable the Principal to make a determination, written evidence should be provided with the written application. When making an application on health grounds (physical and mental), required written evidence will include a medical certificate or letter from an appropriate medical practitioner that states the reason why the student is unable to wear the uniform and for how long.

Applications should be provided to the student's Head of House who will meet with the relevant Associate Principal who will determine the outcome. Prior to approval, all other options for supporting the student in wearing the correct uniform must be considered. If a uniform exemption is the only viable option, students will be provided with a uniform pass for specified period of time.

### **Further Information and Resources:**

- Brentwood Secondary College Student Dress Code Policy
- DET – Student Dress Code (<https://www2.education.vic.gov.au/pal/student-dress-code/policy>)
- DET – School Uniform Parent Information (<https://www.education.vic.gov.au/parents/going-to-school/Pages/uniforms.aspx>)
- DET – Student Dress Code Exemption Procedures (<https://www2.education.vic.gov.au/pal/student-dress-code/guidance/exemption-procedures>)

**Review Cycle and Evaluation:** To be reviewed by School Council in 2024 or sooner if required.

**Consultation:**

- School Council Education Sub Committee
- Student Representative Council
- House Leaders and Heads of House

**Approved by Council on:** Monday September 13, 2021